

233 South Wacker Drive Suite 800 Chicago, Illinois 60606

312 454 0400 www.cmap.illinois.gov

MEMORANDUM

To: CMAP Board and Committees

From: CMAP Staff

Date: April 3, 2013

Re: Local Technical Assistance Program Update

The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 99 local projects have been initiated. Of these, 31 projects have been completed, 49 are fully underway, and 19 will get actively underway in the near future. Projects that appear in this document for the first time are noted and highlighted in italics.

Further detail on LTA project status can be found on the attached project status table.

ACTION REQUESTED: Discussion.

###

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Antioch greenway plan (see website)	Jason Navota	Apr. 2012 - June 2013	Staff assistance	Underway. Existing conditions reports complete. Detailed planning and concept development underway for Antioch Lifestyle Corridor, including themes, land use, environmental enhancements, infrastructure, and routing.
Bensenville comprehensive plan	Sam Shenbaga	Mar. 2013 - Feb. 2014	Staff assistance	Village staff reviewed and approved scope of services. CMAP staff to present scope of services at Village Board meeting in April.
Berwyn zoning revisions	Kristin Ihnchak	Jan. 2013 - Dec. 2013	Staff and consultant assistance	Underway. Steering committee kick-off meeting and stakeholder interviews took place in March. Team is reviewing existing conditions. Camiros has been selected to assist CMAP staff during the project.
Big Rock comprehensive plan (see website)	Trevor Dick	Feb. 2013 - Jan. 2014	Staff assistance	Underway. The first public workshop was held on March 11 with approximately 30 residents. Staff is currently assisting Kane County/Village Staff with the Existing Conditions Report. The next public meeting will be held April 8. The meeting will be facilitated as an "educational" meeting by topics.
Bronzeville Alliance Retail corridor study, phase 2 (see website)	Sef Okoth	Phase 2: Nov. 2011 - Apr. 2013	Staff assistance	Underway. A second draft of the land use plan was completed and reviewed by senior staff. Future zoning and land use maps are being revised based on feedback received from staff.
Bronzeville national heritage area feasibility study (see <u>website</u>)	Sef Okoth	July 2012 - June 2013	Staff assistance	Underway. The Project Advisory Committee (PAC) met on March 26 to discuss the No Action/Use of Existing Authorities management alternative. Staff met with IDNR on March 28 and discussed how it can assist with drafting the natural resource and green infrastructure section of the feasibility study. A guest speaker from the Gullah Geechee National Heritage Area is scheduled to speak to the PAC on April 30 about the developing management and financial feasibility plans. A project status update is scheduled with the National Park Service on April 2.
Calumet City comprehensive plan	Jack Pfingston	Apr. 2013- Mar. 2014	Consultant assistance	RFP released March 15; proposals due April 5.
Centers for New Horizons local food survey	Sef Okoth	Nov. 2012 - June 2013	Staff assistance	Underway. CNH began administering both paper and online surveys, and the online survey link was posted on the websites of CNH and their partner agencies. Staff started planning for the focus groups.
Chicago Heights	Kendra	Apr. 2013-	Staff	Project scoping underway. CMAP staff met with Chicago Heights staff on

comprehensive plan	Smith	Mar. 2014	assistance	March 20 for an introductory session on the planning process. The project will be presented to city council April 15 for MOU and Resolution approval.
Chicago Housing Authority LeClaire Courts redevelopment	Sef Okoth	Aug. 2012- July 2013	Consultant assistance	Underway. The initial draft of the Market Analysis and commercial development guidance was completed. CMAP and CHA met with the consultant on March 25 to review the Market Analysis findings and recommendations and to provide feedback. Outreach to key stakeholders continued.
Chinatown neighborhood plan	Stephen Ostrander	Mar. 2013 - Feb. 2014	Staff assistance	Underway. Held meeting on March 8 with Alderman Solis and proposed steering committee to review draft scope of work and community outreach plan for project. Preparatory work for first phase of community engagement and outreach continued, as did data research for preparation of existing conditions and opportunities report. Once final steering committee membership is decided, project will be announced to the public at meeting with community organizations and local media (tentatively scheduled for April 11).
Cook County	Jonathan	Apr. 2013 -	Staff	Underway. County has approved the scope and MOU. Project kickoff
consolidated plan	Burch	Mar. 2014	assistance	meeting scheduled for April 9.
Cook County Forest Preserve District trail counts and policy report	Trevor Dick	AprNov. 2013	Staff assistance	This project involves trail counts on two trails, as well as development of draft policy language concerning connection between the Forest Preserve District and adjacent municipalities. Staff is currently working with District staff to finalize a project schedule.
Des Plaines neighborhood plan	Berenice Vallecillos	Apr. 2013- Mar. 2014	Consultant assistance	The RFP for a neighborhood plan for Apache Park was released March 6. Proposals were received on March 27 and are under review.
Downers Grove bicycle and pedestrian plan	Jack Pfingston	Mar. 2012- Apr. 2013	Grant funds	Underway. Minor revisions to draft plan were made in late March; adoption expected at Board meeting on April 15.
DuPage County unincorporated areas plan (see <u>website</u>)	Jack Pfingston	Oct. 2012- Sept. 2013	Consultant assistance	Underway. Draft corridor reports for Lake Street and Roosevelt Rd competed and under review. Steering Committee will meet in second week of April to discuss draft reports.
DuPage Water Commission water conservation project	Shafaq Choudry	FebNov. 2013	Staff and consultant assistance	Underway. A survey to select training topics is under review by steering committee and to be shared with Water Commission clients first week of April. Scheduling for four workshops in late spring/summer are underway.
Elburn comprehensive plan (see <u>website</u>)	Jack Pfingston	Apr. 2012 - Apr. 2013	Grant funds	Underway. Final public hearing was held on March 4, which resulted in minor revisions to the draft and delayed potential adoption of the Plan until April.

Elgin Dundee Avenue corridor study	Samantha Robinson	TBD	Staff assistance and small grant	Project scoping is underway. Due to staff changes at ULI and CMAP, as well as questions about ideal project timing, this project has been pushed back from its expected start in early 2013 to later in the year.
Elgin sidewalk gap and	Lindsay	June 2012-	Grant	Underway. Plan details and implementation action items are under review
transit stop study	Bayley	Apr. 2013	funds	by City staff.
Evanston bicycle plan	Jack	May 2013-	Grant	The IGA with CMAP is complete and the RFP is under development, with
Evansion Dicycle plan	Pfingston	Feb. 2014	funds	release expected in the near future.
Ferson-Otter watershed plan implementation	Nora Beck	FebDec. 2013	Staff assistance	Underway. Kick-off meeting steering committee held on March 5. Staff review of the comprehensive plans and relevant development codes underway; goal is to share with steering committee by late May.
Fox Lake bicycle plan	Jack Pfingston	July 2012- Apr. 2013	Grant funds	Underway. The draft plan was recommended for adoption by the Plan Commission on March 19; adoption by the Village is expected at their next meeting.
Franklin Park industrial areas plan	Nicole Woods	Apr. 2013- Mar. 2014	Staff assistance	Underway. Mayor and Village staff currently creating project Steering Committee. Project kick-off meeting to be held with staff and Steering Committee in April. A variety of nonprofit organizations are expected to assist CMAP staff with plan.
Glen Ellyn downtown streetscape and parking study (see <u>website</u>)	Lindsay Bayley	July 2012- June 2013	Grant funds	Underway. Public Open House held March 20 to review draft plan. Final Steering Committee meeting on April 10.
Hinsdale parking study (see website)	Lindsay Bayley	Nov. 2012- June 2013	Staff assistance	Underway. Existing conditions report drafting underway. Business owners' workshop on April 3, followed by second Steering Committee meeting.
Hoffman Estates workforce development project	Annie Byrne	FebDec. 2013	Staff assistance	Underway. Second Steering Committee meet held on April 3, where staff presented initial findings from existing conditions research. Research on existing communication strategies underway.
IDNR water loss evaluation project	Tim Loftus	FebDec. 2013	Staff assistance	Underway. An Internet-based survey of permittee water loss practices will go live in April. Analysis of last five years data on water loss is ongoing.
Kane County local food project	Jessica Simoncelli	Nov. 2012- June 2013	Staff assistance	Underway. Project partners met in March to review draft criteria for selecting public lands on which to conduct agricultural production in Kane County. Next round of criteria and next steps toward GIS analysis currently occurring.
Kane County transit	Trevor	July 2012-	Staff	Underway. County staff is currently reviewing the Existing Conditions
plan implementation	Dick	July 2013	assistance	Report. The next steering committee meeting date/time is being finalized,

				and is expected to occur in mid/late April.
Kane County / Carpentersville Homes for a Changing Region project	Jonathan Burch	FebDec. 2013	Staff assistance	Underway. Municipal tours were conducted in March. Capacity analysis underway. Currently scheduling Board/Council meetings for May.
Kane County / Geneva Homes for a Changing Region project	Drew Williams- Clark	May-Dec. 2013	Staff assistance	Kane County is taking the lead on this LTA project with CMAP support. The County passed a resolution approving the scope of work in February. Staff are training the County on forecast modeling in April. A steering committee constitution discussion is taking place with Batavia, Geneva, North Aurora, and St. Charles in April.
Kedzie Avenue (Garfield Park) corridor plan	TBD	May 2013- Apr. 2014	Consultant assistance	The RFP was released on March 26, as part of the prequalification of consulting firms for next year. Consultant selection is expected in June.
Lake County Route 53/120 land use plan	Jason Navota	TBD	Staff and consultant assistance	Newly added to monthly report. Project scoping is underway. Funding has been secured from Tollway and Lake County through UWP process.
Lake County sustainability plan (see website)	Kristin Ihnchak	Mar. 2012 - May 2013	Staff assistance	Underway. Staff are currently compiling comments on the draft recommendations. Presentation to the Regional Planning Commission is tentatively scheduled for April.
Lake Zurich water resources project	TBD	TBD	Staff assistance	Newly added to monthly report. Scoping is underway. Project will be led by MPC with small-scale assistance from CMAP.
Lansing comprehensive plan (see <u>website</u>)	Sam Shenbaga	Oct. 2012- Sept. 2013	Consultant assistance	Underway. Consultant conducting existing conditions analysis. Focus group workshops and interviews being scheduled for the month of April.
Liberty Prairie Conservancy local food system plan (see website)	Jessica Simoncelli	Aug. 2011 – Apr. 2013	Staff assistance	Underway. The Lake County Food Policy Report final draft is being shared with Lake County representatives in April, with potential to present the report to the County Board for their support at a later date. A successful public open house was held by Conserve Lake County on March 19 to review the final draft of the Liberty Prairie Reserve Master Plan, which will next be presented to the Lake County Forest Preserve District Board.
Lincolnwood Devon Avenue corridor study	Liz Panella	May-Nov. 2013	Staff assistance and small contract	This project is expected to involve a Technical Assistance Panel (TAP) convened by ULI. Application materials were submitted to ULI and approved in March.
Lynwood comprehensive plan	Samantha Robinson	Oct. 2012 – Sept. 2013	Consultant assistance	Underway. Community workshop was held on March 27. Project website is functional. Key person interviews and business workshop will take place

				throughout April. Existing conditions report is projected to be completed at the end of April.
Markham comprehensive plan	Erin Aleman	TBD	Staff assistance	Newly added to monthly report. Markham received a grant through the Ike Planning program from DCEO. CMAP's role will be to assist with RFP development, consultant selection, and overall administration.
Maywood economic development strategy	Nicole Woods	Dec. 2012- Aug. 2013	Staff assistance	Underway. Staff collected retail market data within the submarket boundaries and assessed the submarket's demand, supply and retail gap in March. Staff is currently analyzing multi-family market dynamics and drafting the economic development report. Draft of the report will be completed in April.
Morton Grove industrial areas plan (see <u>website</u>)	Nicole Woods	Feb. 2012 - July 2013	Staff assistance	Underway. A recommendations memo was drafted and approved by the Village staff in March. The recommendations memo will be presented to the steering committee on April 17.
New Lenox corridor plan	Jack Pfingston	Aug. 2012- June 2013	Grant funds	Underway. Draft Implementation Plan released for internal review March 18. Copies sent to Metra and Pace. Steering Committee met March 20 to discuss draft. Revised draft will be sent to the Village April 12; public meeting to consider draft tentatively scheduled for the last week of April.
Niles multimodal transportation plan	Jack Pfingston	Mar. 2013- Feb. 2014	Consultant assistance	Underway. Sam Schwartz Engineering selected as project consultant; kick-off meeting scheduled for April 3. Pace expected to serve on project steering committee.
Norridge zoning revisions	Jake Seid	FebMay 2013	Staff assistance	Underway. CMAP team presented initial recommendations and discussed drafting direction at Zoning Board of Appeals meeting on April 1. Annotated Ordinance with specific recommendations and summary memorandum with general recommendations will be presented to Zoning Board of Appeals on May 6.
Northlake comprehensive plan (see website)	Trevor Dick	Mar. 2012- May 2013	Staff assistance	Underway. A public open house was held on March 6 at the Northlake Library. Approximately 30 residents attended the open house. The Public Hearing is scheduled for April 30.
Northwest Municipal Conference trail access plan	Jack Pfingston	Apr. 2013- Mar. 2014	Consultant assistance	RFP released February 27. Proposals were received on March 20 and are currently under review.
Northwest Water Planning Alliance drought preparedness /	Tim Loftus	FebDec. 2013	Staff assistance	Underway. Strategic planning is underway as well as work with the Illinois State Water Survey to estimate available water supply.

strategic planning				
Oak Lawn 95 th Street corridor study	Jake Seid	Jan. 2013- Jan. 2014	Consultant assistance	Underway. Teska Associates has completed stakeholder interviews, mapped existing conditions, drafted an existing conditions report with input from its sub-consultants and conducted the first of four stakeholder committee meeting with input from CMAP, Pace and IDOT.
Olympia Fields zoning ordinance update	Drew Williams- Clark	Apr. 2013- Mar. 2014	Consultant assistance	RFP was released in February and proposals were received on March 8. CMAP expects to select a firm in early April.
Openlands local food policy	Jason Navota	FebDec. 2013	Staff assistance	Underway. Discussion draft of a scope of work for the Regional Food System Study is complete and being used as framework for discussing project with funders, academics/researchers, and local "industry representatives" working in the food system space.
Oswego economic development plan	Trevor Dick	Mar. 2013- Jan. 2014	Staff assistance	CMAP staff will be presenting the Scope of Work/MOU and Resolution at the Village Board meeting on April 2 to kick-off the project.
Plainfield downtown transportation plan (see website)	Jack Pfingston	Aug. 2012- June 2013	Grant funds	Underway. Internal review of draft plan completed; draft shared with Metra and Pace. Public meeting to consider draft was held March 20. Next step will be presentation of draft to Village Board in April.
Prospect Heights comprehensive plan	Jack Pfingston	May 2013- Apr. 2014	Consultant assistance	The RFP was released on March 26, as part of the prequalification of consulting firms for next year. Consultant selection is expected in June.
Regional arts and culture toolkit	Stephen Ostrander	Apr. 2012- Apr. 2013	Staff assistance	Underway. Draft of toolkit content was reviewed by expert advisory group in March. The review yielded few needed changes or additions to the draft content. Content will be revised, formatted with accompanying images and graphics, and published.
Regional climate change adaptation toolkit	Jesse Elam	July 2012- May 2013	Staff assistance	Underway. This toolkit aims to help municipalities understand and adapt to the impacts of climate change in the Chicago region, with a focus on public infrastructure and land. The text of the guidebook will be finalized in late spring.
Regional immigrant integration toolkit	Ricardo Lopez	Jan. 2013 – Sept. 2013	Staff assistance	Underway. Staff has completed stakeholder interviews with municipal staff; and has met with CMAP's CAC and HCD committees, the NMC's Immigrant Integration Committee, and MMC's Diversity Issues Taskforce –who serves as the project's Steering committee, to collect input on proposed approach and toolkit outline. A revised toolkit outline will be presented for

				feedback to the project's expert advisory group on May 2 nd .
Richton Park comprehensive plan (see website)	Kendra Smith	Aug. 2012- July 2013	Consultant assistance	Underway. The consultant held a business focus group on March 6. Key stakeholder interviews were held March 6 and 20. Consultant is currently working on the Existing Conditions Analysis and Report.
Riverside Central Business District plan (see website)	Nora Beck	Feb. 2012- Apr. 2013	Staff assistance	Underway. On March 19, over 60 people attended the public open house to review the draft plan. Village Board to consider adoption on April 15.
Round Lake Heights comprehensive plan (see website)	Jonathan Burch	May 2012- June 2013	Staff assistance	Underway. Meetings with potential implementers complete. Plan writing underway.
Silver Creek watershed plan implementation	Nora Beck	FebDec. 2013	Staff assistance	Underway. Staff review of the comprehensive plans and relevant development codes underway; goal to share with steering committee by late May.
South Elgin bicycle plan	Jack Pfingston	May 2013- Apr. 2014	Consultant assistance	The RFP was released on March 26, as part of the prequalification of consulting firms for next year. Consultant selection is expected in June.
SSMMA interchange land use planning	Jessica Simoncelli	July 2012- Sept. 2013	Consultant and staff assistance	Underway. Stakeholder interviews were conducted by the consultant team, led by Teska Associates, in March. The steering committee will meet again on April 24 to review the consultant team's existing conditions work.
UIC multimodal transportation plan	Lindsay Bayley	June 2013- Sept. 2014	Staff assistance	Newly added to monthly report. Project scoping is underway. Involvement of UIC classes expected.
Waukegan subarea plan (see <u>website</u>)	Stephen Ostrander	Sept. 2012- Aug. 2013	Staff assistance	Underway. Staff continued preparation of different sections of existing conditions report, which will include section detailing initial findings and themes from extensive community engagement activities conducted thus far. Interviews with individual business owners along corridor are continuing as well.
Westchester comprehensive plan (see website)	Samantha Robinson	Nov. 2011- June 2013	Staff assistance	Underway. Draft plan sent to Village for review in early April.
Wicker Park-Bucktown parking study	Lindsay Bayley	JanSept. 2013	Staff assistance	Underway. First Steering Committee meeting on April 4. CMAP and Harris School of Public Policy will present findings from subarea parking survey.

Completed Projects

Project	CMAP lead	Completion date	Assistance type	Implementation status
Addison comprehensive plan (see website)	Sam Shenbaga	Jan. 2013	Staff assistance	Plan unanimously adopted by Village Board on January 7. Village received technical assistance to create a Homes for Changing Region study, to begin in summer of 2013.
Algonquin downtown plan (see website)	Jack Pfingston	Mar. 2013	Grant funds	Newly completed. Final recommendations presented before the Historic Commission on February 13 and the Planning & Zoning Commission on February 18. Both bodies unanimously endorsed the plan and recommended bringing it before the Village Board for review and adoption. Official approval of the plan by the Board occurred at their March 5 meeting.
Alsip comprehensive plan (see <u>website</u>)	Sam Shenbaga	Apr. 2013	Staff assistance	Newly completed. Public Hearing held on March 13 and plan unanimously recommended for approval by Plan Commission. Plan adopted unanimously on April 1.
Berwyn comprehensive plan (see <u>website</u>)	Sam Shenbaga	Oct. 2012	Staff assistance	Plan adopted unanimously by City Council on October 23. Project completed. Year-long zoning ordinance revision project initiated.
Blue Island comprehensive plan (see website)	Sam Shenbaga	June 2012	Staff assistance	Coordination with IDOT on Western Avenue redesign is underway. City engineer and community development director reviewing list of documents required by IDOT as part of Phase 1 analysis.
Bronzeville Alliance retail corridor study, phase 1 (see <u>website</u>)	Sef Okoth	Feb. 2012	Staff assistance	The second phase of this project, focusing on land use change, is ongoing. Also, the Chicago Community Trust provided a grant to The Renaissance Collaborative (TRC) to directly implement the recommendations of this project. The Alliance continues to coordinate with and support local organizations to promote implementation of the project recommendations.
Campton Hills comprehensive plan (see website)	Jason Navota	Aug. 2012	Staff assistance	Final plan approved by Village Board on August 21. Next steps in implementation are being discussed.
Carpentersville "Old Town" Area Action Plan (see website)	Trevor Dick	July 2012	Staff assistance	The Village Board unanimously adopted the Plan at their July 10 meeting. Next steps in implementation are being discussed.
Chicago "Green Healthy Neighborhoods" plan for Englewood, Woodlawn, and Washington Park (see website)	Jason Navota	Mar. 2013	Staff assistance	Newly completed. CMAP-led draft land use policy chapters were conveyed to City of Chicago Department of Housing and Economic Development in February, and final public open house was held on March 27.

Elmwood Park comprehensive plan (see website)	Nicole Woods	Mar. 2013	Staff assistance	Newly completed. The public provided final input at an open house in early March and the steering committee approved the plan on March 11. Plan was unanimously adopted by the Village Board on April 1.
Evanston water efficiency program (see website)	Amy Talbot	Aug. 2012	Staff assistance	Plan accepted by Council in August. Implementation actions started by City and Utility.
Fairmont neighborhood plan (see <u>website</u>)	Trevor Dick	Apr. 2012	Staff assistance	County staff are working with Openlands and the Park District to create a community garden for use by residents in the spring.
Hanover Park corridor study (see website)	Stephen Ostrander	Dec. 2012	Staff assistance and small grant	The report for the ULI Chicago Technical Assistance Panel (studying the Irving Park Road corridor) was released in early December.
Homes for a Changing Region in northwest Cook (see <u>website</u>)	Jonathan Burch	Jan. 2013	Staff assistance	Final reports were printed in February. Final presentations completed in March. Discussions about implementation with municipal officials scheduled for April.
Homes for a Changing Region in south Cook (see <u>website</u>)	Drew Williams- Clark	Dec. 2011	Staff assistance	Three of the participating communities have follow-up LTA projects. The Park Forest sustainability plan was adopted in May, with a follow-up zoning project beginning in the spring. A comprehensive plan in Lansing is now underway, and a subarea plan in Olympia Fields is being scoped.
Homes for a Changing Region in west Cook (see website)	Drew Williams- Clark	Apr. 2012	Staff assistance	Phase 2 of this project, which involves supporting a Community Challenge grant to the West Cook County Housing Collaborative in the same communities, was completed in December.
Joliet "Old Prison" redevelopment (see website)	Pete Saunders	May 2012	Staff assistance and small grant	CMAP is assisting the City of Joliet and Will County Forest Preserve District in developing an Open Space Task Force agreement between City, Openlands, Joliet Park District and Will County Forest Preserve District to work jointly on future recreational use of site.
Lake Zurich comprehensive water resources project (see website)	Amy Talbot	Apr. 2012	Staff assistance	Lake Zurich has submitted an application for further LTA assistance to implement the recommendations of this project. This project will be led by MPC, with CMAP in a supporting role.
Lakemoor comprehensive plan (see website)	Nora Beck	Feb. 2013	Staff assistance	The Village Board unanimously adopted the Plan at their February 28 meeting. Next steps in implementation are being discussed.
McHenry County	Jack	Nov. 2012	Grant	The final plan was adopted by the McHenry County Board at their meeting

subarea plan	Pfingston		funds	on November 20.
Niles environmental	Kristin	F 1 2012	Staff	A public hearing with the Village Board to present the draft took place on
action plan (see <u>website</u>)	Ihnchak	Feb. 2013	assistance	February 12, and the plan was adopted on February 26.
Norridge comprehensive	Trevor	O-1 2012	Staff	The Board voted unanimously to adopt the plan on October 24. CMAP has
plan (see <u>website</u>)	Dick	Oct. 2012	assistance	begun to work on reviewing the Village's current zoning ordinance.
Oak Park water conservation program (see website)	Nora Beck	Apr. 2013	Staff assistance	Newly completed. Final draft approved by Village Board on April 1.
Orland Park water conservation ordinance (see website)	Hala Ahmed	June 2012	Staff assistance	Coordination between Orland Park and its neighbors on regionalizing the results of this project is underway.
Park Forest sustainability plan (see website)	Kristin Ihnchak	May 2012	Staff assistance	The Chicago Community Trust's grant to Park Forest directly implements the recommendations of this project. A new LTA project involving zoning updates will be initiated in spring; a Smart Growth America workshop to kick-off the zoning project is scheduled for April 18-19.
Red Line livability project (see <u>website</u>)	Kendra Smith	Nov. 2012	Staff assistance	The Red Line Livability Project community brochure, technical report, webpage and video have been completed and are available at www.cmap.illinois.gov/red-line . DCP, CMAP and CTA will utilize materials during future Community Education and Visioning sessions as well as in interaction with elected officials.
Seven Generations Ahead sustainability data	Drew Williams- Clark	Mar. 2013	Staff assistance	Newly completed. Staff delivered final data and documentation to SGA. Staff also reviewed the draft sustainability report card narrative.
SSMMA housing investment prioritization (see website)	Nicole Woods	June 2012	Staff assistance	The Collaborative has used the tool to assess projects in various Southland communities, including CDBG communities, and is communicating the assessment results to inform communities of the strengths and weaknesses of their projects. The Collaborative is also considering refining the tool to tailor it to specific funding sources.
Waukegan planning prioritization report	Stephen Ostrander	July 2012	Staff assistance	A follow-up subarea plan is underway.
West Cook Housing Collaborative, phase 2: Challenge Grant support	Drew Williams- Clark	Dec. 2012	Staff assistance	The project has been completed and materials have been transmitted to the West Cook Housing Collaborative for the use of the participating communities.
Wheeling active	Lindsay	Jan. 2013	Grant	The Village Board voted unanimously to approve the Active Transportation

transportation plan (see	Bayley	funds	plan on January 7.
<u>final plan</u>)			